



**Office of Student Financial Aid**

University of Illinois at Urbana-Champaign  
620 East John Street - MC 303  
Champaign, IL 61820-5712  
Fax (217) 265-5516 Phone (217) 333-0100  
[OSFAVeterans@illinois.edu](mailto:OSFAVeterans@illinois.edu)

# Certification Responsibilities for VA Education Benefits

NAME: <i>Last</i>	<i>First</i>	<i>Social Security Number</i>	<i>University ID Number</i>

ADDRESS <i>House number,</i>	<i>City,</i>	<i>State</i>	<i>Zip Code</i>	<i>Telephone / Cell Number</i>

Check the one VA education benefit you anticipate using while enrolled at Illinois based on your eligibility.

- Chapter 30 Montgomery GI Bill**  
  **Chapter 33 Post-9/11 GI Bill**  
  **Chapter 1606 Montgomery GI Bill Reserves**  
 **Chapter 1607 REAP**  
  **Chapter 32 VEAP**  
  **Chapter 35 Dependents Education Program**

Dependent students using education benefits transferred to them must provide the information below:

NAME: <i>Last</i>	<i>First</i>	<i>Social Security Number</i>	<i>University ID Number</i>

ADDRESS <i>House Number</i>	<i>City</i>	<i>State</i>	<i>Sip Code</i>	<i>Telephone/ Cell Number</i>

Check this box if submitting an application for benefits with your commander's signature while serving on active duty.

### Your eligibility for VA benefits depends on the following terms and conditions:

- I understand changes in the number of hours of enrollment will be reported to the VA and may affect my eligibility.
- I understand I must immediately notify OSFA Veterans' Services of any changes in my status including but not limited to:
  - I change my declared major (registered program of study)
  - I decide to receive payments under a different education program
  - I initiate action to withdraw from the university
  - I am called to active duty
- I understand I must be admitted to a degree program to receive payment of benefits.
- I understand I will not receive benefit payments for break periods while I am on active duty.
- I understand the University will not disclose information collected to any source other than what has been authorized under the Privacy Act of 1974 or Title 38 Code of Federal Regulations Section 1.526 for routine uses in assisting claims and reporting my status to the VA.
- I understand I must maintain Satisfactory Academic Progress (SAP) (38 U.S.C 3034(a) 3323(a), 3684). Failure to maintain satisfactory standards of progress may result in suspended payment of post- 9/11 GI Bill (Chapter 33) education benefits. Go to [www.osfa.illinois.edu/process/SAP/index.html](http://www.osfa.illinois.edu/process/SAP/index.html) for detailed information.
- I understand I may use VA education benefits in conjunction with Title IV financial aid by submitting the Free Application for Federal Student Aid (FAFSA). I should not include VA education benefits when reporting income and resource information on this form.

Please turn over to continue (review additional requirements, instructions and signature) →

**2009-2010**  
**Certification Responsibilities for VA**  
**Education Benefits**



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- VA education benefits are paid in arrears and may require completing monthly Self Certifications.
- The minimum program enrollment required for receipt of the maximum benefit payment for VA education programs and Social Security benefits is twelve hours in a semester (six hours in the summer term). The number of hours enrolled determine the level of payment (§ 3-301 Academic Policies and Regulations). The number of hours required for receipt of maximum benefit for programs with terms of other lengths is determined proportionately (students are permitted 9 months to complete Guided Individual Study courses however the credit hours are used to determine maximum benefit during one single term).

**IRREVOCABLE Benefit Election:** You acknowledge that the election to use Chapter 33 benefits is an irrevocable election verified by your submission of the Certificate of Eligibility, signed submission of an application for Post-9/11 benefits and submission of the Certification Responsibilities form.

**YOU MUST:**

- Submit a copy of your Certificate of Eligibility (VA Form 22-0557) which you will receive from the VA within 2 weeks after your enrollment is confirmed with the VA.
- Submit the Certification Responsibilities form preferably during preregistration each semester to ensure non interruption of payments.

**Liability:** During your academic career it may become necessary for you to withdraw due to emergencies. You will not see evidence of Post-9/11 Tuition and Fee payments being billed back from your University student account. You must contact the Office of Student Financial Aid Veterans' Services to provide documentation and submit a Statement in Support of Claim for adjudication if extenuating circumstances precluded your withdrawal. You are responsible for the overpayment created if the VA makes a determination that you owe a debt. You must confer with the Department of Veterans Affairs Debt Management Center (800-827-0648 or 612-970-5700) to make repayment arrangements or petition for a waiver.

**Reversed Transferability:** Students using VA education benefits transferred to them should be aware that their sponsor has the right to remove them as a recipient; as a result their benefits may be expunged.

**Certification Requirements and Payment Procedures:** You must submit a separate Certification Responsibilities form for each semester you request payment of VA education benefits and submit a copy of each Certificate of Eligibility forwarded to you from the VA to the Office of Student Financial Aid Veterans' Affairs.

Enter the semester and year you are requesting payment (example: Fall 2009)

I certify that I have read all of the information on this form and it is complete and correct.

Signature \_\_\_\_\_

Date \_\_\_\_\_